

# **KNOX COUNTY BOARD OF HEALTH MINUTES OF MONTHLY MEETING**

**February 9, 2017**

**Knox County Health Department  
1361 W. Fremont St.  
Galesburg, IL 61401**

The Knox County Board of Health meeting was held on February 9, 2017. Carol Scotton called the meeting to order at 7:05 p.m. Present were, Doug Gibb, Kevin Satisfsky, M.D., David Amor, DuRae Fletcher, Sr., Dan Harris, Bruce Bobofchak, D.D.S., and Samuel Fox M.D. Also present were Michele Gabriel, Administrator/CEO; Pam Reiber, Administrative Assistant; Sam Jarvis, Director of Health Protection; Erin Olson, Director of Wellness Promotion; and Andrea Jacobs, Director of Operations. Not present was: Kimberly DeSutter.

Guests: Matt Hennefent, Farm Bureau Representative.

## **ADDITIONS TO AGENDA**

Influenza Update under Health Protection Services Report.

## **PRESIDENT'S COMMENTS – Carol Scotton**

Ms. Scotton reminded Board Members of the expirations of four Board Members including herself in July 2017. Ms. Scotton confirmed that she would serve another three year term, as well as DuRae Fletcher, Sr. The two remaining terms in question is that of Doug Gibb and Kimberly DeSutter. Ms. Scotton recommended recruiting someone from the Food Service Industry or possibly a School Teacher.

## **APPROVAL OF MINUTES**

A motion to approve the January 12, 2017 Minutes was made by Doug Gibb and seconded by David Amor; the motion for approval was unanimously adopted by a voice vote.

## **REPORT OF OFFICERS**

### **Treasurer's Report – Doug Gibb**

Mr. Gibb reported to the Board the January 2017 numbers as \$57,657.50, with tonight's numbers being \$64,783.73, a difference of \$7,126.23. Mr. Gibb went on to say the largest

expenses for the month was Vaccine at \$4,144.96, Supplies at \$1,188.31, Advertising at \$884.00, and Software Fee at \$365.00.

A motion to approve the Treasure's Report was made by Dan Harris and seconded by Kevin Satsky, M.D.; the motion for approval was unanimously adopted by a voice vote.

#### **Administrator's Report – Michele Gabriel**

Ms. Gabriel updated the Board regarding Staffing saying Dr. Akash Patel started on January 24, 2017 as a part-time dentist, working on Tuesdays only. Jeremiah Whitting, LPN started on January 30, 2017 working part-time in the Clinic and part-time in Behavioral Health. Also, Dr. Kevin Rubnich was hired as a fulltime Dentist.

Ms. Gabriel updated the Board with the Legislative Report saying we still are without a State Budget and nothing was said about the Budget in Governor Rauner's State of the State on January 25, 2017. February 15, 2017 is when the Budget Address is to occur, but not looking likely that will happen. There is a lot of advocacy going on with the Association of Public Health Administrators and the Illinois Primary Health Care Association, which will have legislative action days in April. Ms. Gabriel will attend the action days. As a public Health Administrator we have been asked to invite our Representative and Congressman.

Ms. Gabriel updated the Board regarding Senate Bill 0741 stating it talks about the Influenza Vaccine that would mandate facilities like ours to immunize our staff against the flu similar to what hospitals are required to do.

In closing the Legislative Report Ms. Gabriel updated the Board regarding the Sugar Sweet and Beverage Tax saying it is an Excise Tax that the Illinois Alliance to Prevent Obesity is supporting. Letters have been sent to State Leaders asking local Health Departments to support this tax. This is good Public Health Legislation that is supported by the Public Health Administrators and the Public Health Association. The money collected would go into the General Revenue Fund with the intent to offset Medicaid with the rest going to support wellness programs particularly related to fight obesity and diabetes. Ms. Gabriel asked the Board to support this tax, which Board Members agreed to do so.

Ms. Gabriel updated the Board regarding Grant Funding stating we received the Local Health Protection Grant, the Tobacco Free Communities Grant and the Safe Drinking Water Grant. We have not heard much regarding the Dental Health Sealant Grant and since the Komen Grant is on a different Grant Year we are not expecting that one yet.

Ms. Gabriel informed the Board about the upcoming Clinton Foundation meeting that is scheduled at Knox College in the Alumni Building on February 28, 2017 from 3:00 P.M. to 5:00 P.M. They will unveil their Blue Print for Health. A panel of members, which includes Erin Olson, Director of Wellness Promotion will be speaking that day. Ms. Gabriel added that there will be staff present that day as well and if any Board Members would like to attend that can be arranged.

#### **Health Protection Services Report – Sam Jarvis**

Mr. Jarvis informed the Board that included in their packets was the 2016 Year End Statistics for the Health Protection Division. Mr. Jarvis continued saying that the 2016 numbers are not too different from previous years, except for the Water Well Sealing Applications, this is a bit lower from past years.

Mr. Jarvis updated the Board regarding Influenza stating that the State of Illinois has reported widespread Flu activity. Mr. Jarvis continued stating that we have investigated several outbreaks locally. The State has advised that we no longer have to track them since there has been so many cases throughout the State. In closing Mr. Jarvis stated the outbreaks we have seen, are mostly people who had not been immunized with a Flu Shot.

#### **Wellness and Health Promotion Report – Erin Olson**

Ms. Olson reported to the Board we held our eighth annual Teen Summit on January 27, 2017 at Carl Sandburg College. The room there was donated by the College, savings us \$800.00. All speakers were local and donated their time. Approximately 48 students attended and we received great feedback from those who attended.

Ms. Olson reported to the Board that during the month of February we have been participating in Go Red activities. On February 3, 2017 we attended the OSF Go Red for Women Health Fair, doing approximately 16 cholesterol screenings that day. We have encouraged our staff to wear red on Fridays during the month of February, also staff has decorated two red dresses, which are on display on the Public Health Side and the Community Health Center side.

#### **Director of CHC Operations – Andrea Jacobs**

Ms. Jacobs apologized to the Board for not having the full 2016 Year End Statistics Report included in their packets, but did say some of those statistics are included in the 2016 Annual Report, which Board Members did have. Ms. Jacobs continued by saying the most notable stat was seeing 4,922 unduplicated patients for a total of 10,753 visits in 2016. Adding that we are not quite where we want to be, but now that we are full staffed we are hopeful we can reach our goals.

Ms. Jacobs reported to the Board the Community Health Center Outreach Report stating that we look to increase our patient numbers with Izamar Garcia working as our Outreach Specialist.

Ms. Garcia has prepared a Strategic Plan for January 2017 through June 2017 and will do another Plan in March for the remaining months this year. Ms. Garcia has been going out into the community redistributing flyers and information to organizations and individuals we have routine contact with. In closing Ms. Jacobs stated that all events that Ms. Garcia is involved with are listed on the Community Health Center Facebook page.

Ms. Jacobs informed the Board that the Head Start Preschool Dental Education Program is taking place in the month February here. Staff is doing education, a craft, and a snack with the preschoolers, as well as a tour of the Dental Clinic with a chair ride provided for each student. There has been 86 students seen so far.

Ms. Jacobs informed the Board that February 13 through the 17, 2017 is the Share the Love Event that is scheduled here in the Community Health Center. This event was created to draw awareness to Breast and Cervical Cancer Screenings, which will be provided this week by appointment or by walk-in. We will have the Carl Sandburg College Cosmetology Students here to do mini manicures and the Hy-Vee Healthy You Van will be here to provide blood pressure checks and healthy snack ideas.

#### **OLD BUSINESS – Michele Gabriel**

Ms. Gabriel informed Board Members that a Final Draft of the 2016 Annual Report is included with Board Member packets for their review. The Annual Report will be presented to the Knox County Board for approval on February 22, 2017.

A motion to approve the Final Draft of the 2016 Annual Report was made by Dr. Bruce Bobofchak, D.D.S., and seconded by Dr. Sam Fox, M.D.; the motion for approval was unanimously adopted by a voice vote.

#### **NEW BUSINESS – Michele Gabriel**

Ms. Gabriel informed the Board that approval was needed on the 2017 Community Health Center Sliding Fee Schedule. Every year the Sliding Fee Scale needs to be adjusted accordingly to reflect the new Poverty Guidelines.

A motion to approve the 2017 Community Health Center Sliding Fee Schedule was made by Doug Gibb, and seconded by David Amor; the motion for approval was unanimously adopted by a voice vote.

#### **County Board Liaison**

Mr. Amor informed the Board that the Knox County Board approved raising Fees for the offices of the Recorder and the Clerk. Increases are modest after a study was done last year. It has been more than a decade since Fees have been raised. Mr. Amor continued by saying the Treasurer remains concerned about the County Finances, specifically the General Fund, the

Nursing Home, and the Mary Davis Home. The Nursing Home and the Mary Davis Home are still in the red pending payments from the State of Illinois. Mr. Amor added that the County Board approved the expenditure of replacement furniture at the Annex Office, repairs in the County Jail, as well as the development of a road to the new winery. In closing Mr. Amor stated the County is currently in negotiation with six different bargaining units for County entities.

## **ADJOURNMENT**

A motion to adjourn was made by Doug Gibb, and seconded by Du Rae Fletcher, Sr.; the motion was unanimously adopted by a voice vote at 8:21 p.m.

Respectfully Submitted By: Pam Reiber

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